

RIPTA BOARD OF DIRECTORS MEETING

Wednesday, January 22, 2020

1:30 p.m.

**Transportation Conference Room
269 Melrose Street, Providence, RI 02907**

AGENDA

1. Board Approval: To Consider for Approval the Draft Regular Session Meeting Minutes of December 18, 2019 and the Draft Executive Session Minutes of October 21, 2019.
2. Public Comment: Limited to 3 minutes per person (sign-up sheet will be provided).
3. CEO Report:
 - Solar Panels
 - Vanpool update
 - Ridership update
 - Federal Transit Administration Training
4. Board Discussion/
Potential Vote: Procurement Department's Request: Bus Shelter Snow Removal, RFP 20-06 to Northern Landscape Corporation
5. Board Update: Continuity of Operations Plan
6. Board Update: Solar Project
7. Board Update: DTC Service Preview
8. Executive Session: Executive Session to consider, discuss and act upon such matters as may be closed to the public pursuant to R.I. Gen. Laws § 42-46-5(a)(2) regarding litigation and collective bargaining.*
9. Adjournment

This Agenda posted on January 17, 2020

*Board Members may convene in Executive Session pursuant to R.I. Gen. Laws §42-46-5(a)(2) to discuss this Agenda item.

By a majority vote, a public body may amend its agenda to add items. The additional items shall be for informational purposes only and may not be voted on except when necessary to address an unexpected occurrence requiring immediate action or to refer the matter to an appropriate committee pursuant to R.I. Gen. Laws §42-46-6(b).

Copies of Meeting Minutes may be obtained pursuant to RIPTA's public records policy, which is available at <http://www.ripta.com/access-to-public-records-act>. An interpreter for the deaf and hard of hearing can be provided by calling 784-9500 x1171 at least 48 hours in advance. The location is accessible to the handicapped.

**RHODE ISLAND PUBLIC TRANSIT AUTHORITY
BOARD OF DIRECTORS**

Transportation Conference Room
269 Melrose Street, Providence
Minutes of Wednesday, January 22, 2020
1:30 p.m.

Board Members

Present: Normand Benoit, Board Chair; Joshua Brumberger, Board Vice Chair; Michelle Wilcox, Board Treasurer; Robert Kells; and Peter Alviti.

Absent: Maureen Martin, Board Secretary; Stephanie Ogidan Preston; and Jose Rosario.

Also Present: Scott Avedisian, Chief Executive Officer; Christopher Fragomeni, Board Counsel; Elizabeth Silvestre, Executive Assistant; members of RIPTA's staff; and members of the public.

Call to order: Mr. Benoit called the meeting to order at 1:30 p.m., indicating that a quorum was present.

Agenda Item 1: **To Consider for Approval the Draft Public Session Meeting Minutes of December 18, 2019.**

Ms. Wilcox makes a motion to approve the draft public session meeting minutes of December 18, 2019. Mr. Alviti seconds, and the motion passes with favorable votes by Mr. Brumberger, Mr. Kells, and Mr. Benoit.

Agenda Item 2: **Public Comment.**

1. Tom Cute: On behalf of the union, gives thanks Jim Dean (who retired today) for his many years of public service.
2. Grant Dulgarian: Requests Board members think of ways to increase ridership, as he will collect and sort suggestions from stakeholders to share with Board.

Agenda Item 3: **CEO Report.**

Mr. Avedisian provides an update on the monthly report, solar panels, vanpool program, ridership, and Federal Transit Administration training.

Agenda Item 4: **Procurement Department's Request: Bus Shelter Snow Removal, RFP 20-06 to Northern Landscape Corporation.**

Roger Mencarini, Director of Procurement of RIPTA, presents a request to award the Bus Shelter Snow Removal RFP 20-06 to Northern Landscape Corporation.

Ms. Wilcox makes a motion to approve the request. Mr. Alviti seconds and the motion passes with favorable votes by Mr. Kells, Mr. Brumberger, and Mr. Benoit.

Agenda Item 5: **Continuity of Operations Plan.**

This agenda item was deferred.

Agenda Item 6: **Solar Project.**

Christopher Durand, Director of Finance of RIPTA, presents an update on the progress of the Solar Project.

Agenda Item 7: DTC Service Preview.

Greg Harris, Principle Planner of RIPTA, and Edward Brown, Principle Scheduler of RIPTA, present a preview of the Downtown Transit Connector (DTC).

Agenda Item 8: Executive Session to consider, discuss and act upon such matters as may be closed to the public pursuant to R.I. Gen. Laws §42-46-5(a)(2) regarding litigation and collective bargaining.*

Upon motion by Ms. Wilcox, which was seconded by Mr. Brumberger, the following vote was adopted and passed with favorable votes by Mr. Alviti, Mr. Kells, and Mr. Benoit.

Voted: To enter into Executive Session pursuant to Rhode Island General Laws section §42-46-5(a)(2) to discuss litigation and collective bargaining.

The Board, staff, and counsel entered into executive session at 02:08 p.m.

The Board, staff, and counsel entered public session at 02:29 p.m.

Attorney Fragomeni reports out that pursuant to R.I. Gen. laws § 42-46-4(b), the Board unanimously voted to keep all votes taken in Executive Session sealed so as to not jeopardize any strategy or negotiation.

Agenda Item 9: Adjournment 02:30 p.m.

Mr. Alviti moves to adjourn the meeting. Mr. Brumberger seconds, and the motion passes with favorable votes by Ms. Wilcox, Mr. Kells, and Mr. Benoit.

Respectfully submitted,

Maureen Martin, Secretary